

MINUTES OF THE ANNUAL GENERAL MEETING, THAT TOOK PLACE ON SATURDAY, 25 MAY 2024, IN STELLENBOSCH, CAPE TOWN.

OPENING

Scripture reading and prayer

Dr. Odelia van Stryp opened this meeting with scripture reading and prayer.

WELCOMING

Dr. Barry Gerber welcomed everyone to the 2024 Annual General Meeting (hereafter referred to as AGM). He indicated that 122 SAPIK members are attending the meeting and one apology was received.

APPROVAL OF 2023 AGM MINUTES

The 2023 AGM minutes were approved by Mrs. Magda Greyling and seconded by Mrs. Xonné Muller.

APPROVAL OF AMMENDED CONSTITUTION

Barry indicates that the changes that were made to the current SAPIK constitution were sent to the SAPIK members together with the agenda for this meeting. The changes were the following:

Page number	Point Number	Changes that were made
6		Added: <i>and Namibia</i>
8	2	Added: <i>The President of SAPIK cannot serve more than two terms back-to-back.</i>
9	5.2	Added: <i>and Namibia</i>
14	9.2.3	Added: <i>approved by SAPIK</i>

17	10.1.3	Added: <i>Every third year the meeting of members shall be held face to face in the city or town which is determined by the Board with online meetings in the first and second year.</i>
18	10.3.4	Added: <i>(if to be held in person)</i>
18	10.3.4	Added: <i>(50% + 1)</i>
23	11.2.1	Added: <i>entitled</i>
23	11.3.6	Changed from 20 to <i>21</i> days
25	11.4.5	Changed from 1 to <i>3</i> years
27	11.5.1	Added: <i>ethics</i>
27	11.5.1	Deleted: <i>an Immediate Past President or Past President will have lifelong membership of SAPIK or until the age of 60</i>
35	15.3	Added: <i>One Board meeting per year shall be held face to face in the city or town agreed upon by the Board and the remaining two board meetings will be held online.</i>

SAPIK members were given time to familiarize themselves with these changes to vote for or against them at the 2024 AGM. All SAPIK members vote in favour of these changes. The SAPIK administrator will send these documents too SAQA for their approval. The new Constitution can only be uploaded to the SAPIK website once the changes have been approved by SAQA.

CONFIRMATION OF AGENDA

Dr. Barry Gerber indicates that the agenda for this meeting was an open agenda and that SAPIK members had until 26 April 2024 to send any points for discussion to SAPIK, after which the agenda closed. Barry further indicates that the agenda is now closed. The following questions were raised from SAPIK members as it is indicated on the agenda (point number 3) and will be discussed at its given time on the agenda:

- The availability of graduating Kinderkinetici: We as practice owners do not get Kinderkinetici appointed in our practices due to the fact that minimal students are screened at the University of Stellenbosch and the North-West University. Can't there be more students screened per year?
- A policy regarding a new version of a test battery - is there a period for purchasing the new version and is it a requirement to purchase the new test battery?

- SAPIK as a NPO and what the prospects are for our members and profession regarding the availability of finances?
- The additional training of people at the University of Fort Hare - what this training entails, who is being trained, jobs that may arise from this, has any training taken place there, etc. Also in line with this, feedback regarding SAQA and additional qualifications for our profession?
- Feedback on Care Group Meetings and the Mentorship programme.

1. PRESIDENTS REPORT

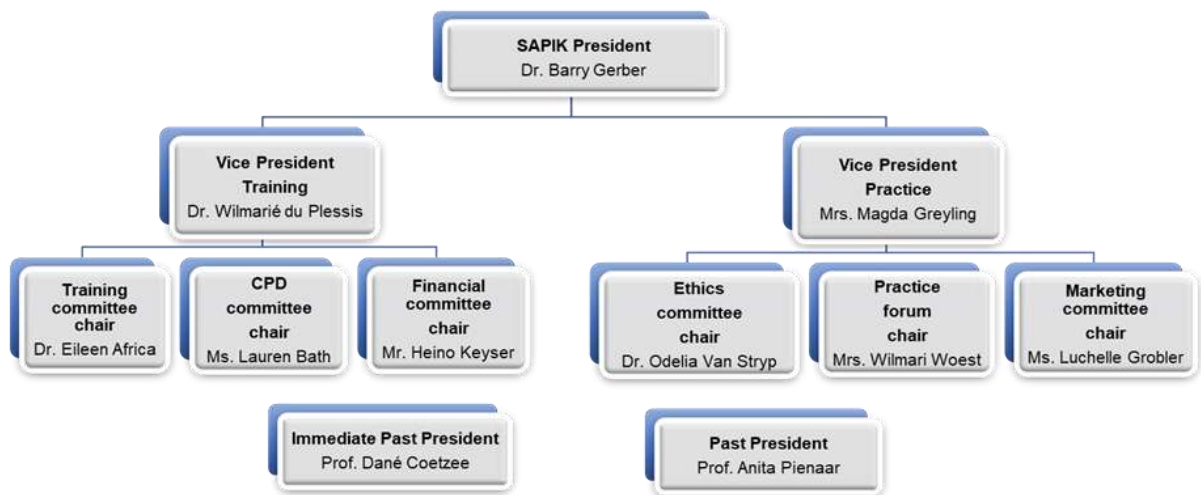
Dr. Barry Gerber indicates that another year has passed, and SAPIK is now two-thirds through the current term of the board. Each year it feels like time is running faster and more responsibilities are added to already high loads. He urges everyone to always stay positive, even if life is weighing you down. When you actively choose to think positively, regardless of how ridiculous it may seem, you will turn the situation into a development plan for growth, helping you become a better problem-solver and leader.

Over time and after reframing your mind to think positively about problems, you'll stay motivated, inspired, and empowered to take on any challenge that comes your way.

He congratulate the following board and committee members on their milestones and achievements:

Dr. Odelia van Stryp, Mrs. Magda Greyling and Dr. Alretha du Plessis with the birth of their new-borns. Mrs. Carli Myburgh submitted her PhD and Prof. Eileen Africa was awarded a Full-Bright scholarship in the USA and received a Social Impact award from the University of Stellenbosch.

The current SAPIK board consist of the following:



A standing point on the President's report is the following:

- Mission and Vision of SAPIK
- Main Objectives of SAPIK
- President's Vision, Mission and Objectives
- Core targets (Continuity planning)
- Sub-, supporting targets set out by the President and Vice-Presidents

Dr. Barry Gerber encourages SAPIK members to refer to the Presidents 2023/2024 Annual report for information hereon. This is available from the SAPIK office.

Feedback from the SAPIK Board are as follows:

It has been a busy year with various ups and downs, but the SAPIK board always stood strong against all odds. New objectives were set as new opportunities arose. Changes on the SAPIK board or committees were made as personal issues came up. The SAPIK board is working towards 2025 which will be the end of their term. The current term will end in May 2025. All board members are working towards reaching all objectives as set out in first year. The President to be elect for the next term will be announced during this AGM.

Change in Directors of SAPIK NPC

SAPIK is a registered non-profit company. In 2024, a change in directors had to be made due to various reasons. Dr. Monique de Milander was removed as a director and Dr. Barry Gerber was added to the list of directors. The current directors are Prof. Anita Pienaar, Prof. Dané Coetzee and Dr. Barry Gerber. It is important to note that the directors of SAPIK does not receive any remuneration from SAPIK.

SAQA

SAPIK applied for re-registration of recognition and it has been approved by SAQA in 2023. SAQA registrations are only valid for a period of 5 years. Thereafter an in-depth process follows where a profession should re-apply to keep their registration with SAQA. SAPIK's successful re-registration is thus valid from 27 July 2023 to 26 July 2028. It is a huge responsibility for SAPIK to maintain re-registration. SAPIK is currently working on the following three measures from SAQA as a measure of improvement:

- Recognition of prior learning (RPL)
- Transformation

The new 4-year professional qualifications in Kinderkinetics

Dr. Barry Gerber indicates that this is a standing point on the board meetings' agenda as well as the Presidents report. It is still ongoing with good progress being made. Both the North West University and Stellenbosch University are progressing at a similar pace. But no definite implementation date has been set yet.

Registered member numbers

It was reported last year that the number of registered members is reaching a plateau. Unfortunately it is still the same for 2024. A positive to this is that various members registering again (re-registering with SAPIK each year) but a negative is that more members with various excuses are not registering. Each situation is seen as important and handled accordingly.

SAPIK finances

Dr. Barry Gerber explains that the financial standing of SAPIK is directly related to the number of registered members annually. Not only in the short term but also in with regards to the long-term objectives of SAPIK. SAPIK cannot function as it is currently for the next decade and needs to move forward by

- Possibly hiring extra administrative people
- Making use of more services from auditors
- Investing in various aspects to increase the number of graduates annually

SAPIK has opened new sub-accounts for the following:

- Transformation fund
- Marketing fund
- Samaritan fund

A recap on what registration fees are used for:

- Administration officer salary
- Administration fees: telephone
- Website fees
- Bookkeeping services
- Legal fees
- Medical malpractice insurance
- Marketing campaigns
- SAQA registration fee
- Transformation campaigns and initiatives

SAPIK Administrative officer

Dr. Barry Gerber thanks the administration officer for her hard work and dedication to SAPIK. Over the past 2 years her workload has increased and a performance agreement document has been put in place to measure her year-end bonus.

New Initiatives

(a) Mentorship programme

Dr. Barry Gerber thanks Mrs. Marené Jooste, Mrs. Leonie Bredenkamp, Mrs. Heide-Merie Verster and Mrs. Wilmari Woest for investing in this programme. The mentorship program has been launched together with Care-Group meetings, facilitated by the mentors. The feedback received in this regard was very positive and SAPIK hope for this initiative to become even more successful in the future.

(b) New CPD System

Dr. Barry Gerber explains that the new CPD audit year stretches from 1 January to 31 December annually. The SAPIK registration period is still 1 January to 30 March annually. SAPIK members can obtain CPD points during the first few months of the year, even if they have not yet registered with SAPIK. As long as the CPD points are within the calendar year that you have registered for.

No CPD points will be carried backwards or forward between different calendar years anymore. All registered SAPIK members will from now on forward, be audited annually as from the 2023 audit cycle.

Dr. Barry Gerber ends off by thanking the Lord for the privilege to have a profession for and the privilege to be able to steer the SAPIK boat, the SAPIK Board and committee members for their drive and passion and also all registered SAPIK members for their support and trust.

2. STANDING COMMITTEES

2.1 TRAINING COMMITTEE

Prof. Eileen Africa provides the following feedback regarding the Training committee:

2.1.1 DIVERSITY AND TRANSFORMATION

The numbers for diversity and transformation amongst registered Kinderkinetici since 2022 are as follows:

	White	Coloured	Black	Indian	Total
2022					
Female	176	3	2	0	181
Male	4	1	0	0	5
TOTAL					186
2023					
Female	189	2	3	0	194
Male	4	1	0	0	5
TOTAL					199
2024					
Female	199	3	1	1	204
Male	4	1	1	0	6
TOTAL					210

The numbers for diversity and transformation amongst registered Kinderkinetici in training for 2024 are as follows:

	White	Coloured	Black	Indian	Total
NWU					
Female	12	0	0	0	12
Male	0	0	0	0	0
Total					12
SU					
Female	11	0	0	0	11
Male	0	0	0	0	0
Total					11
TOTAL	23 Students for 2024				

The numbers for diversity and transformation amongst registered Assistant Kinderkinetici in training for 2023 and 2024 are as follows:

	White	Coloured	Black	Indian	Total
2023					
Female	8	0	0	0	8
Male	0	0	0	0	0
Total					8
2024					
Female	12	0	0	0	12
Male	0	0	0	0	0
Total					12

2.1.2 ARTICLE OPPORTUNITIES

Prof. Eileen Africa explains that for 2024 all three the article opportunities will be open until 30 October 2024, so that SAPIK members can complete the opportunities at their own pace. Articles should be answered via the Google forms supplied by SAPIK at the beginning of each article opportunity.

The article opportunities for 2024 are:

FIRST ARTICLE OPPORTUNITY	
Accredited	HAKSA Report Card (Healthy Kids SA)
Ethics	No place like home

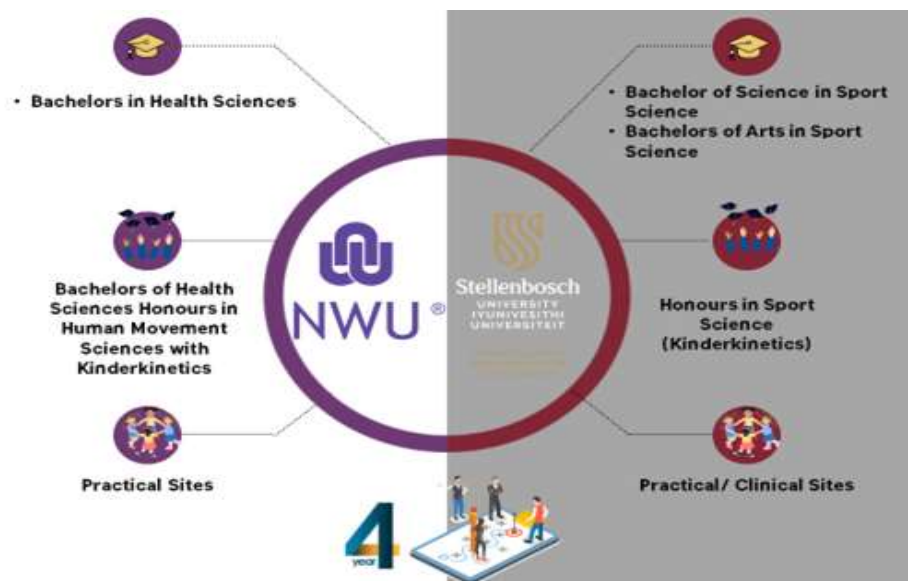
SECOND ARTICLE OPPORTUNITY	
Accredited	WHO – Global Action Plan
Ethics	SAPIK Ethical guidelines

THIRD ARTICLE OPPORTUNITY	
Accredited	Exercise is medicine
Ethics	Universal programs to prevent eating disorders

2.1.3 TRAINING IN TEST BATTERIES

Prof. Eileen Africa explains that SAPIK sends out reminders for test battery training three times per year. So far SAPIK has received 6 enquiries from members. The training will be scheduled for the second semester of the year. The SAPIK administrator will stay in touch with these 6 candidates and keep them updated with the process.

2.1.4 TRAINING AT VARIOUS TRAINING INSTITUTIONS



Prof. Eileen Africa and Prof. Dané Coetzee explains the differences regarding the training of Kinderkinetici students in training at the North West University and the Stellenbosch University as follows:

At Stellenbosch University there are currently two undergraduate streams which is the Bachelor of Science in Sport Sciences (BSc) and the Bachelors of Arts in Sport Science (BA). Students then graduate with Honours in Sport science with a specialisation in Kinderkinetics. Their clinical sites includes a diverse range of rotations at neuro-typical schools and special needs institutions for 300 hours.

At the North West University they have the Bachelors in Health Sciences and the Bachelor of Health Sciences Honours in Human Movement Sciences with Kinderkinetics. Students then graduate with Honours in either Kinderkinetics or Biokinetics. Their practical sites include movement lessons at pre-primary schools, remedial lessons at a special needs

school and movement lessons, remedial lessons and baby stimulation at Pretland for 300 hours.

2.1.5 IN PRINCIPLE MINIMUM STANDARDS

Prof. Eileen Africa explains that this is the process of aligning all training institutions in terms of knowledge, skills and behaviours expected of a prospective Kinderkineticist. It will enhance the training at both the universities. Various meetings have been held at the North West University and the Stellenbosch University to draw expertise and input from different role players. This is however a lengthy process and is still a work in progress.

2.1.6 RPL

The RPL process is also still a work in progress. The documents that have already been completed includes the following:

- Application form (CV template, motivational letter, log sheet, POPIA)
- RPL Toolkit
- Appointment criteria for Assessors and Moderators
- Written/Oral assessment content
- Test battery content
- POE criteria
- Principles of fair assessment
- Use of training institutions material
- Registration of KK-assistant

Dr. Wilmarié du Plessis indicates that the North West University has downscaled on their internal drive and some of the RPL documentation was deleted from the drive. The aim is still to finalise these documents by the end of 2024 and implement the process as soon as possible as this was also one of SAQA's recommendations for SAPIK.

2.1.7 INCOME INITIATIVE: POSTURE WORKSHOP

The Training Committee is working on a face-to-face workshop for an income initiative for SAPIK. This will comprise of a 5-6 hours/half day workshop. Dr. Wilmarié du Plessis and Dr. Henriëtte Hammill from the North West University has indicated that the first workshop for this initiative will be advertised and presented in the second semester of 2024.

2.1.8 ASSISTANT KINDERKINETICS WORKSHOP

Prof. Eileen Africa indicates that two Assistant Kinderkinetics workshops will be hosted in the second semester of 2024. One will be hosted in East London at the University of Fort Hare and the other in Potchefstroom at the North West University. SAPIK trust that these workshops will boost the transformation and diversity numbers in the profession of Kinderkinetics.

Prof. Eileen Africa uses this platform to thank the Training committee members for their commitment and hard work throughout the year.

2.2 PRACTICE FORUM

Mrs. Wilmari Woest provides the following feedback regarding the Practice forum:

2.2.1 PRACTICE VISITS

Mrs. Wilmari Woest indicates that most of the practices on the 2023 list for practice visits were visited successfully. SAPIK received good compliance overall from these visited practices. A new practice visit list for 2024 has been approved so SAPIK members should be on the look-out for communication from SAPIK with regards to this.

2.2.2 PRACTICE VISIT DOCUMENTATION

All practice visit documentation is updated continuously and in line with feedback received from the various practice visits. The Practice forum strives to keep the practice visit documentation as updated and user-friendly as possible. These documents are available from the SAPIK office on request.

2.2.3 TESTIMONIALS

Mrs. Wilmari Woest indicates that the testimonial document is still available for use by all SAPIK members. Testimonials are available on the SAPIK website. The Practice forum urges the SAPIK members to make use of these documents.

2.2.4 MEMBER REGISTRATION LISTS

SAPIK had a smooth registration period for 2024. The registration lists were completed and updated easily and with a higher accuracy.

The following lists are now available on the SAPIK website:

- General members list (all registered members are on this list)
- Practice list (all SAPIK registered practices are on this list as well as the persons who works at these practices). Social media links were also added to this list to help the public get into contact easier with a desired practice.
- Kinderkineticists in schools (all members who indicated that they are employed by a school or work at a school).
- Assistant Kinderkineticists (members who completed the Kinderkinetics Internship workshop and are assistants).
- Kinderkineticists in training (all honours students at the relevant training institutions).

Mrs. Wilmari Woest explains that it is SAPIK's aim to keep these lists as updated and accurate as possible so that it is easy for the public to find a registered Kinderkinetics practice or Kinderkineticist in their area. SAPIK members are urged to inform SAPIK if their practices relocates or closes so that SAPIK can keep these lists updated.

SAPIK members are also urged to have a look on SAPIK's website and please report any mistakes etc. to the SAPIK office. If their social media link is not under their practice, they should inform SAPIK so that it can updated accordingly.

2.2.5 COST STRUCTURE

Mrs. Wilmari Woest explains that SAPIK still aims to get the costs for services as close as possible to the HPCSA structure for professions similar to Kinderkinetics. This is aimed to make Kinderkinetics more competitive and market-related. The Cost structure is only a recommendation document and it is an ongoing process. The Cost recommendation for 2024 is available on the SAPIK website.

2.2.6 ONLINE CHECK-IN

Mrs. Wilmari Woest explains that SAPIK is very excited to launch this initiative this year. 30% of all registered practices were identified and have been placed on the check-in list. A list for 2024 has been approved at the February 2024 board meeting. SAPIK members should keep an eye on any communication from SAPIK with regards to this.

2.2.7 AREA REPRESENTATIVES

This initiative will be placed on hold for the time being. SAPIK will work via the Mentorship programme to acquire information if needs be.

2.2.8 PRACTICE FORUM WORKSHOP

Mrs. Wilmari Woest indicates that the Practice forum have been making good progress with this workshop. Various presenters have been identified for the different aspects of the workshop. SAPIK will be looking to finalise this as soon as possible so that we can launch the workshop in the months to come.

2.2.9 BASIC APPARATUS LIST

A basic apparatus list is available on SAPIK's website. Also available on the SAPIK website is a suppliers list for where to purchase apparatus as well as test batteries. Should there be any feedback or additional supplier ideas SAPIK members should let SAPIK know so that these documents can be updated. SAPIK would like to keep the list as updated as possible.

Mrs. Wilmari Woest uses this platform to thank the Practice forum members for their commitment and hard work throughout the year.

2.3 FINANCIAL COMMITTEE

Mr. Heino Keyser provides the following feedback regarding the Financial committee:

2.3.1 BUDGET 2024

Budget 2024 (1 Jan - 31 March)		
INCOME/EXPENSES	BUDGET AMOUNT 2024	CURRENT STATE
INCOME		
Kinderkineticist 210 x R1250.00	R262 500.00	R266 270.00
Kinderkinetic Practice registrations 70 x R200	R14 000.00	R18 800.00
Kinderkineticist in training + Assistant in training 24 x R160	R3 840.00	R2 080.00
Rent income: Current account	R1 500.00	R1175.47
Rent (Liquidity)	R20 000.00	R20 160.91
Fines and penalties	R3 000.00	R3 800.00
Annual General Meeting		R0.00
Business savvy income	R25 000.00	R7 300.00
CPD income	R50 000.00	R12 540.00
Selling marketing material	R12 000.00	R465.75
Other income	R0.00	R2 766.60
Petty cash income	R500.00	R0.00
	R392 340.00	R335 358.73

SALARIES		
Administrative officer		
12 x R7 937,00	R94 291.56	R31 784.00
Administrative officer Year-end Bonus	R 1 500.00	R0.00
WVF (1% of salary)	R952.44	R238.47
	R95 244.00	R32 022.47
MARKETING		
Marketing material (SAPIK)	R 6000.00	R0.00
Marketing		R0.00
Pre-ordered marketing material	R6 000.00	R0.00
Graphical design of newsletters	R3 000.00	R0.00
Online platform for courses (Annual fee)	R3 000.00	R0.00
	R18 000.00	R0.00
ASSETS		
Assets	R6 000.00	R752.10
Wifi router		R0.00
Cellphone		R0.00
	R6 000.00	R0.00
RUNNING COST		
Banking fees	R1 800.00	R1 040.50
Internet banking R130x12	R1 900.00	
Courier deposit for deliveries	R3 000.00	R120.75
	R6 700.00	R1 161.15
WEBSITE		
Monthly fee (R400 x12)	R10 000.00	R1 010.00
	R10 000.00	R1 010.00
TELEPHONE/DATA EXPENSES		
Cellphone airtime (R80.00x12)	R960.00	R0.00
SAPIK Cellphone Data	R200.00	R0.00
200G online storing (monthly 39x12 = 468)	R468.00	R0.00
SAPIK phone line cost (R127.00 x 12)	R1 524.00	R0.00
	R3 152.00	R0.00
OFFICE EXPENSES		
(Cartridges, paper, stationary)	R3 500.00	R0.00
		R0.00
TOTAL	R23 352.00	R2 171.15

PROFESSION EXPENSES		
Language editing and translation	R5 000.00	R200.00
Auditors fee	R10 000.00	R1 355.00
Legal fees	R30 000.00	R0.00
Petty cash	R1 000.00	R0.00
Travel allowance for board members	R6 000.00	R2 340.00
(R1 500 per meeting x 4 meetings)		
Lodging during board meetings R4 000.00/meeting x 4 meetings	R16 000.00	R6 585.60
Airline tickets	R2 600.00	R18 762.50
Board meetings food and beverages (muffins)		R0.00
Board meetings food and beverages (11 x R120pp) x 4 meeting	R5 000.00	R2 891.15
Meetings and office beverages 2024		R0.00
Meeting expenses (AGM)		R0.00
(Food and beverages @ R85pp x 100 members)		
Business savvy expenses (Speaker accommodation)		R0.00
Business savvy expenses 100 members @ R200/member		R0.00
Marking of articles	R10 000.00	R0.00
Professional liability insurance (PIFRS)	R50 000.00	R49 920.00
Unforeseen expenses		R5 608.15
SAQA Food		R0.00
Coffee, tea and sugar holders for office		R0.00
CIPC Registration		R0.00
Petrol claims for practice visits		R0.00
Practice visit accommodation		R0.00
Board member Certificates		R0.00
Accreditors	R2 000.00	R0.00
*Sapik Insurance (Assets & liability cover) R560 x 12	R6 720.00	R2 897.80
SAPIK insurance (excess payments)	R3 000.00	R0.00
Transformation fund	R10 000.00	R0.00
Samaritan fund	R5 000.00	R0.00
SAQA Registration	R15 000.00	R2 163.00
	R175 520.00	R92 723.20

BUDGET SUMMARY			
Income	R392 340.00	R335 358.73	
Salaries	R95 244.00		R32 022.47
Marketing	R18 000.00		R0.00
Running cost	R23 352.00		R2 171.15
Assets	R6 000.00		R752.10
Professional expenses	R175 520.00		R92 723.20
TOTAL INCOME	R392 340.00	R335 358.73	
TOTAL EXPENSES	R318 116.00		R127 668.92
Surplus	R 74 224.00	TBA DEC 2024	



2.3.2 FINANCIAL STATEMENTS 2023/4

Mr. Heino Keyser indicates that the 2023 financial audit has been conducted successfully and the statements are available from the SAPIK office upon request.

2.3.3 TRANSFORMATION ACCOUNT

Mr. Heino Keyser explains that SAPIK has recently opened three sub-bank accounts:

- Transformation account
- Marketing account
- Samaritan account

The funds in these accounts will be used accordingly.

2.3.4 SAMARITAN FUND

Mr. Heino Keyser indicates that SAPIK has not received any applications for the Samaritan fund this year. The application form is available on the SAPIK website.

2.3.5 REGISTRATIONS 2021-2024

The registration numbers for 2021 – 2024 are as follows:

	2020	2021	2022	2023	2024
Jan	24	13	26	22	40
Feb	31	49	66	79	76
March	131	127	93	94	90
April	4	2	1	4	3
May	3	0	0	0	1
June	5	0	0	-	-
July	0	0	0	-	-
Aug	1	0	0	-	-
Sept	0	0	0	-	-
Total	199	191	186	199	210

Students' registration numbers for 2020 – 2024 are as follows:

STUDENTS	2020	2021	2022	2023	2024
NWU	16	6	14	18	12
SU	10	12	12	12	11
Total	26	18	26	30	23

2.4 ETHICS COMMITTEE

Dr. Odelia van Stryp provides the following feedback regarding the Ethics committee:

2.4.1 ETHICAL GUIDELINES

Dr. Odelia van Stryp indicates that no changes have been made to the ethical guidelines during 2023. After updating the Constitution, SAPIK will give attention to other official documents.

2.4.2 ETHICAL CASES

Dr. Odelia van Stryp reports that since 2023 SAPIK has 7 resolved and 1 ongoing ethical case.

2.4.3 INCOME INITIATIVE

The Ethics committee is working on a CPD opportunity for SAPIK members to complete for ethical points. The SAPIK Ethical guidelines will be designed into an interactive PowerPoint presentation which will be available on the SAPIK website for CPD points. SAPIK plans to launch this initiative in 2025 and members will receive 2 ethics points upon completion of it.

Dr. Odelia van Stryp uses this platform to thank the Ethics committee members for their commitment and hard work throughout the year.

2.5 CPD COMMITTEE

Mr. Lauren Whingfield provides the following feedback regarding the CPD committee:

2.5.1 IMPORTANT CPD REMINDERS

Mrs. Lauren Whingfield explains that the CPD year now runs from 01 January – 31 December. The required number of CPD points for 2024 is 20 accredited and 6 ethics points. SAPIK members should note that it is still their own responsibility to keep track of their CPD points on the SAPIK issued CPD certificates. CPD points will be issued for the calendar year

that the learning activity was completed in. For attending this AGM members will receive 3 accredited points and 1 ethics point.

2.5.2 CPD AUDIT (2023 AND 2024)

Mrs. Lauren Whingfield indicates that all SAPIK members have already been internally audited by SAPIK for the 2023 CPD year on the following points:

- 15 accredited and 4 ethics or
- 7 accredited and 4 ethics (in the case of maternity exemption)

CPD points were reduced due to the change in the CPD year. As from 2024 the CPD points will go back to normal which is 20 accredited and 6 ethics points. All SAPIK members have already received feedback regarding the outcome of their 2023 CPD audit. Members who have not received communication regarding this, should contact the SAPIK office.

2.5.3 CPD DOCUMENT UPDATES

Mrs. Lauren Whingfield reports that the Learning activity list has been updated and uploaded onto the website. SAPIK members are urged to inform SAPIK of any exciting learning activities they feel would be beneficial to the Learning activity list. The CPD Policy Document is in the process of being updated and members will be informed when it is completed and uploaded onto the SAPIK website. SAPIK members should refer to this document for any CPD queries.

2.5.4 SAPIK PROVIDED CPD OPPORTUNITIES

The article opportunities for 2024 are as follows:

- First opportunity opened 01 February 2024
- Second opportunity opened 01 May 2024
- Third opportunity will open 01 August 2024

All article opportunities will close on 31 October 2024 to process the CPD certificates.

SAPIK members are reminded to keep an eye out for the 'Early Bird' and 'SAPIK Friday' specials to get discounts on the article opportunities. Members should complete and submitted these opportunities on the day of the special, and send proof of payment and declaration forms to SAPIK. One PhD presentation is also available on the SAPIK website for CPD points. A new additional presentation will be added this year.

Mrs. Lauren Whingfield uses this platform to thank the CPD committee members for their commitment and hard work throughout the year.

2.6 MARKETING COMMITTEE

Ms. Luchelle Grobler provides the following feedback regarding the Marketing committee:

2.6.1 SAPIK WEBSITE

Ms. Luchelle Grobler indicates that the SAPIK website is constantly being updated. SAPIK members who notice anything out of place, should please inform the SAPIK administrator.

2.6.2 ALTERNATIVE MARKETING STRATEGIES

Results from a Facebook poll early in 2024 indicated that 100% of SAPIK members prefer social media or electronic marketing above paper marketing. SAPIK will thus focus its resources into this method in the coming year.

2.6.3 MERCHANDISE AVAILABLE ON THE SAPIK WEBSITE

The merchandise that is available from the SAPIK website includes the following:

- Notebooks
- Drawstring bags
- Key chains
- Water bottles
- Stress balls

- Ball point pens

SAPK has not receive any orders for these products and a poll was launch during the AGM to determine the reason behind this. It turns out that the SAPIK members did not like the merchandise.

2.6.4 AWARENESS WEEK

The 2024 Awareness week was a huge success and the social media page engagement was high. The new strategy in regards to overall themes and topics was effective and a similar trend will be followed in 2025.

2.6.5 SOCIAL MEDIA ADVERTISING

Ms. Luchelle Grobler explains that SAPIK has two social media platforms, namely Instagram & Facebook. Anyone can like and share these pages and content. SAPIK encourages all practices to make use of social media platforms to share educational information and to create awareness.

Hashtags on social media are:

Compulsory: #Kinderkinetics_SA

Service descriptions on Facebook are:

- Medical and health
- Professional service
- Health and wellness

SAPIK also has a closed member group on Facebook. This page is for registered SAPIK members only. Important information from the SAPIK office is communicated on this page.

2.6.6 SOCIAL MEDIA MANAGER VERSUS SOCIAL MEDIA COURSE

Ms. Luchelle Grobler indicates that the level of marketing at this point remains sufficient for SAPIK. There is no need for a social media manager at this stage. The primary aim of SAPIK is to create awareness the profession.

3. POINTS FROM MEMBERS

3.1 The availability of graduating Kinderkinetici: We as practice owners do not get Kinderkinetici appointed in our practices due to the fact that minimal students are screened at the University of Stellenbosch and the North-West University. Can't there be more students screened per year?

Each university that is currently offering the Kinderkinetics program are capped on how many students they can accommodate per year for the program. It is not in SAPIK's hands to determine the number of students that are trained. SAPIK will be using the roadshow to speak to other universities to get them to also offer the Kinderkinetics program.

3.2 A policy regarding a new version of a test battery - is there a period for purchasing the new version and is it a requirement to purchase the new test battery?

This depends on the amount changes that has been made to a test battery. If it is only minor changes, practices can continue with the test battery but they should bear in mind that the evaluation forms will eventually change as newer versions of the test battery are released. If extensive changes are made to a test battery, feedback will be given to the SAPIK members after the Training committee has evaluated and gone through the test battery. SAPIK members have a 5 year period to purchase a new test battery from when it is released as the raw data sheets can run out in 5 years.

3.3 SAPIK as a NPO and what the prospects are for our members and profession regarding the availability of finances?

- **Who make financial decisions or approvals for SAPIK?**
The SAPIK board makes the financial decisions.
- **Can the money in SAPIK's bank account be used for projects to develop or better the profession? What is SAPIK aiming for as an NPO with a large amount of money in its bank account?**
SAPIK is planning on providing bursaries for undergraduate students to encourage them to study Kinderkinetics. This is part of the

transformation plan that SAPIK is working towards. SAPIK has also appoint auditors to take over the financial aspect of SAPIK and that will be costing about R40 000.00 per year. The Assistant Kinderkinetici training that SAPIK is offering at the North West University and University of Fort Hare is also a way in which SAPIK develops and better the profession. Dr. Barry Gerber suggest that SAPIK will arrange a special meeting with the SAPIK members where such issues can be discussed. A meeting where members can ask SAPIK more specific questions. He will arrange this meeting in the coming months and SAPIK members can then send their questions and maybe possible suggestions to SAPIK which will be answered in this meeting.

3.4 The additional training of people at the University of Fort Hare - what this training entails, who is being trained, jobs that may arise from this, has any training taken place there, etc. Also in line with this, feedback regarding SAQA and additional qualifications for our profession.

The training entails training Assistant Kinderkinetici at the North West University and University of Fort Hare at the end of July 2024. Modules include a basic business skills, movement development and pre-school evaluation. The training at the North West University is open to students who have the pre-requisites for the course as well as current under graduate students. This will be capped at a maximum of 25 students. At Fort Hare University only five time-on-tasks (assistant lecturers) will be trained this year. These five time-on-tasks will then register with SAPIK in 2025 and start with community based programs and lessons/programs at schools in the Eastern Cape. They will also assist with the training of Assistant Kinderkinetici at Fort Hare University in future. SAPIK will pick up on the process of registering the Assistant Kinderkineticist with SAQA.

3.5 Feedback on Care Group Meetings and the Mentorship programme.

Mrs. Marené Jooste explains that this is just to give feedback on the current Care Group Meetings and the Mentorship programme. Meetings usually consists of 40 to 50 members. She encourages all SAPIK members to join

these monthly meetings as it is very useful and they have learn a lot from each other over the past few months.

OTHER (EXTRA) QUESTIONS THAT WERE ASKED BY SAPIK MEMBERS DURING THE AGM:

At last year's AGM it was stated that the aim with SAPIK's cost structure is to get closer to the HPCSA structure with professions similar to Kinderkinetics. However, at this stage SAPIK is still very far from the minimum fees of similar professions.

SAPIK is aware that the cost structure is still far behind the HPCSA and other similar professions. SAPIK is still working on its cost structure and have already taken out the maximum amount that practices can charge for their programmes. SAPIK is in the process of obtaining ICD10 codes in order to get the cost structure more in line with other similar professions.

If I have a query on the questions of the CPD articles, who should I contact?

You can contact the CPD chair, Mrs. Lauren Whingfield directly.

I want to enquire about the updating of the SAPIK telephone number on our documents?

This has been discussed at the board meeting of 24 May 2024. All SAPIK logos will be updated with the SAPIK email address only.

Is there a possibility for SAPIK members who are not practicing Kinderkinetics currently, but still register yearly to have a reduced amount of CPD points?

Yes, SAPIK will discuss this at the next board meeting.

Regarding the training at the two universities: Why can't the training be more in line with each other? There is a Virgin Active, hospitals and clinics in Potchefstroom/Klerksdorp. There is a gap in graduating students. This makes appointments in practice very difficult.

Prof. Dané Coetzee indicates that she has spoken to Virgin Active and they do not have adequate space to present motor development lessons. At this stage lessons can also not be presented at hospitals and clinics. There are talks being held between the Medical faculty and the faculty of Human Movement Science at the North West University to work together and bridge the gap.

Regarding the training of Assistant Kinderkinetici: Would it perhaps be possible to look into additional training for Assistant Kinderkinetici for further training in specific aspects that they are trained in within the course provided? As the duration of the course is quite short and one tends to forget some things learned within those days of training. Especially those students who do not study further to become a qualified Kinderkineticist and have to use the tools and knowledge they have learned within that course. Maybe like a refresher course for things that might have been forgotten along the way.

This is a very good idea and SAPIK will take note of it and have further discussion on it.

Pre-requisites for students for honnors degree in Kinderkinetics from Fort Hare University are unrealistic. Currently they can only be accepted at Stellenbosch University. It is something to possibly think about for the road show at Fort Hare University. Could you also look into possible bursary opportunities for these students as most of them are funded?

The can apply and their applications will be considered as long as they met the necessary minimum academic criteria with the 20 hours shadowing at a Kinderkinetics practice. They will then do a compulsory Learn to swim or Swim Dynamics course in the first semester before the block program starts and a GSL gymnastics course within the second semester. SAPIK is in the process of making money available for funding students through the Transformation account. Students who receive funding will be in a binding contract to finish the program and be registered with SAPIK.

Can SAPIK's funds be used to be allocated to members for lowering test battery costs? Or can SAPIK allow practices to rent test batteries from universities?

No one is allowed to rent out test batteries as there are legal obligations linked to that. The SAPIK board is in the process of investigating how to assist members regarding this.

4. CORRESPONDENCE

None

5. ANNOUNCEMENT OF THE PRESIDENT TO BE ELECT FOR THE NEXT TERM

Dr. Barry Gerber announces the next term 2025 to 2028, Dr. Wilmarié du Plessis.

6. CLOSING

15 YEAR AWARDS

Dr. Barry Gerber indicates that this year's 15 year awards goes to:

- Mrs. Chirine van Niekerk
- Mrs. Janka Nagel
- Mrs. Magdeleine Gouws
- Mrs. Teresa Dartnall

He congratulate these SAPIK members and thank them for their passion and drive towards the profession. They will receive a frame certificate from SAPIK

Date and time for Annual General Meeting 2025

Barry closes this meeting by thanking all the SAPIK members who attended and participated in it.

The date and time for the 2025 Annual General Meeting is set for 24 May 2025 in Cape Town. Further details regarding the meeting will be announced in due time.

The minutes of this SAPIK Annual General Meeting are hereby accepted and seconded as a faithful and complete version by:

	Name	Signature	Date
Accepted			
Seconded			