

Criteria for Samaritan fund (SAPIK Registration)

Due to the deteriorating economy of South-Africa and the detrimental affects of the COVID-19 pandemic, various members of SAPIK suffered income losses. This had a rolling effect, in turn members of SAPIK were unable to pay their registration fees to be registered with SAPIK in order to be able to practice as a Kinderkineticist.

The Samaritan Fund of SAPIK was therefore established in 2022 by the SAPIK Board. The objective of the Fund is to provide financial assistance to SAPIK members who meet the specified criteria as set out below, by SAPIK. Having regard to the philosophy that no one should be prevented to practice as a Kinderkineticist, due to the lack of funds, the Fund intends to provide financial assistance with regards to the annual registration only, to SAPIK members as far as possible For SAPIK registration.

The board of SAPIK will decide, annually, what percentage of the surplus of the previous calendar year will be allocated to the Samaritan fund that may be used to assist SAPIK members in need, with their annual registration fee. This allocation of funding from this fund will be done by means of an application process.

Who is eligible for receiving funding:

1. Qualified Kinderkineticist's and Assistant Kinderkineticist's.
2. Members of SAPIK that were registered in the previous year from the date of the application and have completed all their CPD points for that specific year.
3. Members who have followed the correct procedure of deferment and want to register again.
4. Members who have no outstanding CPD audit or any ethical cases active against them.

5. New members who are registering for the first time after completing their training at a university.

The following is the process to be followed by the member who want to apply for financial assistance from the Samaritan Fund:

1. Inform the SAPIK office that you want to apply for assistance from the Samaritan fund.
2. SAPIK will then send you a confidentiality agreement that will be signed by SAPIK and the member who wants to apply for funding.
3. SAPIK will provide you with the application form and process to be followed.
4. The member completes the application form in detail.
5. The member provides SAPIK with the past 4-6 months' income statements.
6. The member provides a detailed motivation on why you need assistance from the fund.
7. The member should provide their CPD sheet of the previous year, indicating that they have completed their CPD requirements for that year.
8. All Applications should be sent to the SAPIK office by the 20th of March of each year via email.

SAPIK will follow the following standard operating procedures:

1. A Samaritan fund ad-hoc committee will be formed that includes, the SAPIK president, -vice-presidents, Chairman of the Financial committee and the - immediate-past president.
2. The SAPIK administrative officer will compile all the applications and will provide them to the President of SAPIK.
3. A meeting will then be held (between the 21st and 30th of March) to discuss all the applications.
4. The percentage of funding to be received by each applicant will be determined, by a set criteria scale (see table 1).
5. If the amount to be paid by the fund, exceeds the amount available in the fund, the members funding amounts will then be calculated pro-rata.

6. All applicants will be informed of the outcome of their application by 31st of March or the first working day thereafter.

AD-HOC decision

*Exception will be made at discretion of board if amount owed after discount will be allowed to be paid off in 3 monthly installments (that is if amount owed is still too high for a once off payment) *

TABLE-1: Percentage discount based on monthly income of practice or person after income tax

Discount %	Average income over 6 months
30% Discount	If registration fee is 20% of income after tax
40% Discount	If registration fee is 30% of income after tax
50% Discount	If registration fee is 40% of income after tax

Example: Average Salary over 4 months: R6250.00 after income tax deduction and registration fee is R1250.

Example: $R1250/R6250 \times 100 = 20\%$ (thus you qualify to apply for 30% discount)

An average income of the last 4 months will be taken in consideration, income according to bank statements.

Example: (Month 1 + Month 2 + Month 3 + Month 4 = Total/ 4 = Average income)

Tick list

Please tick all the boxes to indicate that you have read and understand all necessary document(s), rules and regulations pertaining to this application. Also tick all the boxes indicating that all necessary documents are included in this application.

	I have read the process to be followed upon the application for the Samaritan fund.
	I have read and understand the standard operating procedures.
	I have attached 4 months bank statements or payslips.
	I have filled in the Samaritan fund as complete as possible.
	I understand that my personal bank statements will be disclosed to the board members involved with the application with the Samaritan fund. I also understand that all personal information will be kept safe and private according to the POPI act regulations.

For office use:

Any outstanding finances with SAPIK:	YES	NO
Comments:		
Any outstanding CPD requirements:	YES	NO
Comments:		
Any Ethical actions/cases currently active that involves the applicant:	YES	NO

Comments:		
The Kinderkineticist qualify according to criteria in Table 1.	YES	NO
Comments:		
	Date	Signature
Signature – SAPIK admin officer:		
Signature – Ethics Chairman:		
Signature – CPD Chairman:		
Signature – Financial Chairman:		
Signature – Vice President		
Signature – Vice President		
Signature – Immediate Past President		
Signature – SAPIK President		
Decision:	Approved	Declined