

## Application for Deferment of Registration

### **1. Definition**

Deferment is the act of delaying or postponing or the act of deferring or putting off until another time. In SAPIK's regard this is freezing your registration with SAPIK for a minimum of one year (12 months) to a maximum of two years (24 months), and in turn postponing to work or practice as a Kinderkineticist, running a Kinderkinetics practice or using the brand-name Kinderkinetics or other professions where Kinderkinetics knowledge can be used to improve your service delivery.

### **2. Purpose**

Deferment of registration allows SAPIK members and/or practitioners, where compassionate or compelling circumstances exist, to defer commencement of their annual registration or take a 12 to 24 month leave from practicing as a Kinderkineticist, managing a Kinderkinetics practice or using the brand-name Kinderkinetics. Deferment of registration is not a given for all members, as the process requires a member to apply for possible deferment for a certain amount of time (minimum of 12 months and maximum of 24 months), after which the application will be handled individually and a decision will be made to either accept or decline the application. Strict deferment regulations and criteria apply for deferment to be approved. A SAPIK member must follow the application rules and will receive a formal agreement letter from SAPIK if deferment is approved. Members must be advised that deferring and/or taking leave from SAPIK, including not keeping up with CPD requirements will have certain requirements when a member re-registers with SAPIK (see point 5). If members decide not to register when their application of deferment was declined or when their approved deferment period has expired, there will be consequences when the member applies for re-registration in the future (see point 6).

Members are only allowed to defer for a maximum period of 24 months and must re-register after the deferment period have passed.

### **3. Requirements to qualify for deferment**

The deferment procedure mainly applies to members who is not practicing as a Kinderkineticist, or working within the scope of Kinderkinetics, managing a Kinderkinetics practice or using the brand-name Kinderkinetics for a 12 to 24-month period. This does not include instances where members of SAPIK are appointed in other professions where Kinderkinetics knowledge can be used to improve your service delivery.

The following occupations or reasons are examples where deferment does not qualify:

- Teacher;
- Physical Education teacher;
- Sports coach of children up to the age of 13 years;
- Special needs teacher;
- Educational Psychologist;
- Occupational Therapist;
- Speech Therapist;
- Paediatric Physiotherapist;
- Au pair;
- Paediatric Optometrist;
- Working in Visual Therapy;
- Paediatrics;
- Currently busy with a Master's degree in the field of Kinderkinetics;
- Currently busy with a PhD in the field of Kinderkinetics;
- Any franchise working with children such as: Gym Kids, Monkeynastix, Soccer stars, Dance Mouse, Play ball, Mind Moves, swimming, Baby Gym etc.;

- SNAP tutor;
- Working overseas within the field of the above mentioned occupations and reasons;
- Other reasons not mentioned above (Subject to approval).

#### 4. Process

1. All deferment applications should be submitted to SAPIK before the closure of the registration period (31 March) of the intended year of deferment. Any application received after 31 March, will not be accepted and/or approved and the member will be liable for the registration fee of the specific year.
2. A member should complete the application form online and submit all necessary documents to SAPIK.
3. The President and Immediate Past-President will review such applications individually, taken into consideration the merit of each application. Feedback regarding acceptance or rejection of the application will be provided to the applicant with a motivation if necessary.
4. A member will not receive deferment if he or she did not complete an application form and received formal approval from SAPIK.
5. After written permission is provided to the SAPIK member, registration will be deferred for a maximum of for a minimum of 12 months to a maximum of 24 months. The timeframe of deferment and reregistration date will be included in the feedback letter.
6. It remains the members own responsibility to re-apply for registration after the 24 months elapse period. When re-registering, the member must attach the approval letter of deferment with completion of the registration form.

## 5. Re-registration

1. When a member wants to re-enter the system after deferment he or she will be subject to the following conditions:
  - If deferment was granted for less than 24 months, the member will be allowed to recommence the CPD year immediately;
  - If deferment was granted for more than 24 months, only under special and specific circumstances approved by SAPIK, but less than three years (36 months), the member will be required to complete three SAPIK identified accredited article opportunities and three ethics opportunities before registration can take place;
  - If deferment was granted for longer than 36 months, only under special and specific circumstances approved by SAPIK, the individual will be required to complete three SAPIK identified accredited article opportunities and three ethics opportunities as well as to complete a period of supervised practice as determined by the SAPIK Board;
  - If deferment was granted because the practitioner was engaged in full time formal education and training for an additional/other qualification, CPD points will be allocated for obtaining the indicated additional qualification if it is relevant to Kinderkinetics. Proof of the additional qualification must be supplied to the CPD committee; and
  - If a person who was employed in another country and has been registered with an acceptable other Professional Board or an equivalent licensing institution/body in that country and has complied with the CPD requirements of that institution/body he or she may apply for the reinstatement of his or her name by submitting proof of that registration and compliance with the CPD of that country/institution/body. He or she will then be reinstated by means of to normal re-registration process.
2. Any person whose name has been removed from the register due to deferment should re-register at SAPIK after 24 months (unless otherwise specified) by completing an application form RK1.

3. An application for re-registration must be accompanied by all the necessary documents and detail motivations as stated in the re-registration process of SAPIK.
4. Re-registration will then take place.
5. If a member wants to extend their deferment after the initial 24 months that was granted, a new application for deferment should be submitted. Such an application should clearly indicate that it is an application for extension of deferment. The application will then follow the normal proses of a deferment application. Extended deferment will only be approved under strict evaluation of the Immediate Past-President and President of SAPIK.

#### **6. Failure to re-register after the granted period of deferment**

If a person did not re-apply for a deferment extension, and wants to re-register after the date of re-registration has passed, all or some of the following will be implemented:

- A fine of R400.00 should be paid per year for each year not registered;
- Payment of the registration fee of the year(s) that the person was not registered for to the amount of the registration fee of that specific year(s);
- Completion of CPD requirements as suggested by the CPD committee to SAPIK;
- Training in all test batteries that the member will make use off;
- A period of supervised practice as determined by the SAPIK Board;
- Written and clinical examination as determined by the SAPIK Board in relevant areas of practice;
- Passing a Professional Board examination.



<b>Application form for Deferment of Registration</b>			
<b>Name and Surname:</b>			
<b>SAPIK Registration Number:</b>			
<b>Year of first registration:</b>			
<b>Level of registration:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black;"><b>Kinderkineticist</b> <input type="checkbox"/></td> <td><b>Assistant Kinderkineticist</b> <input type="checkbox"/></td> </tr> </table>	<b>Kinderkineticist</b> <input type="checkbox"/>	<b>Assistant Kinderkineticist</b> <input type="checkbox"/>
<b>Kinderkineticist</b> <input type="checkbox"/>	<b>Assistant Kinderkineticist</b> <input type="checkbox"/>		
<b>Number of years to be deferred:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black;"><b>12 months</b> <input type="checkbox"/></td> <td><b>24 months</b> <input type="checkbox"/></td> </tr> </table>	<b>12 months</b> <input type="checkbox"/>	<b>24 months</b> <input type="checkbox"/>
<b>12 months</b> <input type="checkbox"/>	<b>24 months</b> <input type="checkbox"/>		
<b>Year (s) of Deferment:</b>	_____ to _____		
<b>Primary reason for deferment:</b>			
<b>Motivation:</b>			



<p><b>Declaration:</b></p>	<p>I declare that all the particulars furnished by me on this form are true and correct. I undertake to comply with all the rules, regulations and decisions of SAPIK and any amendments thereof. I, as a member registered with SAPIK or an post graduate student intending to register with SAPIK, hereby consent that SAPIK may collect, use, process and communicate my personal information for all required purposes pertaining to this application of deferment of registration at SAPIK, which may include, but is not limited to, internal administrative processing, institutional and scholarly research, funding submissions, processing by the Higher Education South Africa, the Department of Higher Education and Training, the Council on Higher Education, the South Africa Qualifications Authority, other public higher education institutions and Qualification Verification Agencies.</p> <p>I _____ confirm that I have read the notice and understand the contents thereof.</p> <p>_____</p> <p style="text-align: center;">Signature</p>
<p><b>Full name (s):</b></p>	
<p><b>ID number:</b></p>	
<p><b>Signature:</b></p>	
<p><b>Date:</b></p>	

**Tick list**

Please tick all the boxes to indicate that you have read and understand all necessary document, rules and regulations pertaining to this application. Also tick all the boxes indicating that all necessary documents are included in this application.

	I have read the Ethical Guidelines of SAPIK pertaining to the deferment of registration.
	I have read the Continuing Professional Development Regulation of SAPIK pertaining to the deferment of registration.
	An application form for deferment of registration is completed.
	Detailed motivation on reasons why membership wants to be deferred is included.
	CPD activity record and CPD certificates of year before proposed year of deferment.
	Other documentations and evidence necessary for approval of deferment is included.





**For office use:**

<b>Any outstanding finances with SAPIK:</b>	<b>YES</b>	<b>NO</b>
<b>Comments:</b>		
<b>Any outstanding CPD requirements:</b>	<b>YES</b>	<b>NO</b>
<b>Comments:</b>		
<b>Any Ethical actions/cases currently active that involves the applicant:</b>	<b>YES</b>	<b>NO</b>
<b>Comments:</b>		
	<b>Date</b>	<b>Signature</b>
<b>Signature – SAPIK admin officer:</b>		
<b>Signature – Ethics Chairman:</b>		
<b>Signature – CPD Chairman:</b>		
<b>Decision:</b>	<b>Approved</b>	<b>Declined</b>
	<b>Date</b>	<b>Signature</b>
<b>Signature – Immediate Past-President</b>		
<b>Signature - President</b>		